



Wesleyan University's Holiday Schedule for 2013

For 2013, the University will observe thirteen (13) holidays. Ten (10) of these occur on the following dates:

New Year's Day	Tuesday	January 1
Martin Luther King's Birthday	Monday	January 21
Memorial Day	Monday	May 27
Independence Day	Thursday	July 4
Labor Day	Monday	September 2
Thanksgiving	Thursday	November 28
	Friday	November 29
Christmas Eve	Tuesday	December 24
Christmas Day	Wednesday	December 25
New Year's Eve	Tuesday	December 31

Three (3) additional floating holidays, chosen by you with the approval of your department head, are also granted under the University's holiday policy for 2013.

Classes will be in session on Labor Day. Administrative staff employees who are required to work on Labor Day by their department head will receive an additional floating holiday for 2013. If required to work that day by their supervisors, bargaining unit employees should follow the provisions outlined in the "Holidays" section of their respective union contracts. Supervisors and department heads must receive cabinet level approval before requiring any employee to work on Labor Day.

At this time the University plans to continue to close most offices and maintenance operations during the Christmas - New Year's holiday period (Tuesday, December 24, 2013 through Wednesday, January 1, 2014). If you are not required to work, you will be asked to cooperate in this effort by taking vacation, personal days, or elective floating holidays on Thursday, December 26, Friday, December 27, and Monday, December 30, 2013. Offices will re-open Thursday, January 2, 2014.

We hope that this information will be helpful for you to plan for the holidays. Please call the Human Resources Department at extension 2100 with any questions.